



Request for Proposals

Installation and maintenance of GPS/GPRS tracking devices on marine vessels.

Issue date Friday, 17th August, 2018

Closing date (end of business) Friday 31st August, 2018

You are being requested to submit a proposal in accordance with this Request for Proposals and with the terms and conditions herein for the supply of a professional and reliable services described in this request.

Requirement: DataByte is seeking to outsource the services of installation and maintenance of GPS/GPRS tracking devices provided by it and to be installed/maintained on marine vessels. Such installations are to be done on shore and within relatively rigid deadlines at various harbour locations in Malta and Gozo.

General Information: DataByte is primarily a software house. One of its established software projects involves the services in caption. A project that may be allocated to DataByte will involve a volume of work that will need to be catered for through subcontracting to a professional and reliable third party. The volumes concerned will be between 500 to a 1000 installations in a period of 6-8 months.

Detailed requirements:

1. The installation and the eventual maintenance of GPS/GPRS tracking devices onto marine vessels and that this will be done in named Malta/Goza harbours.
2. The maintenance and repair of such devices that will need to be done at a date/time as is requested for by the vessel management company.

As a general rule the installation process (described late on in the document and excluding transport time) for a GPS/GPRS tracking device takes about 1 hour.

Installation and servicing sessions may be for just 1 device or for multiple devices in the same session according to instructions given by the vessel management company.

You are therefore being requested to produce your best prices for a reliable delivery of the services as listed hereunder:

Itemised requirements and Financial offer.

Service Description	Location	Price per tracker (in Euro and excluding VAT)	Price per tracker (in Euro and excluding VAT)
		Single vessel per session*	Multiple vessel per session*
Installation of trackers	Malta harbours		
Installation of trackers	Gozo harbours		
Maintenance of trackers	Malta harbours		
Maintenance of trackers	Gozo harbours		

(*) In certain cases it may result that an installation may be set for a single marine vessel

Terms and Conditions

DataByte will not accept any additional charges other than those stated in the table above unless agreed to beforehand by both parties.

DataByte may terminate the agreement if it feels that the delivery does not match the expected levels of quality.

An installation is deemed complete after an initial test done by the installing officer to ensure that the tracking device is ‘alive’ and can communicate with its pre-set server settings.

The subcontractor will need to fill a daily activity report (online) that will include installation, or maintenance details to allow processing of payments.

A typical installation involves:

- The connection to the on board power supply;
- Affixing the trackers in a suitable site within the marine vessel;
- Test the tracker by logging to our website and see that the tracker is transmitting / working to specs;
- Fill in the online installation/maintenance reporting forms;

You may be requested to allocate multiple technical officers simultaneously to run installation, uninstallation and or repair jobs in cases where the demand may not be covered by one technical officer.

Typically a maintenance session can involve:

- Check physical condition of tracker;
- Check all cable connections;
- Check that unit powers on and can transmit;
- Power down and power up tracker as hard reset;
- Replace tracker;

Communication with DataByte: Installers and maintenance officers will communicate forms about installation and maintenance sessions with DataByte in an online manner.

Additional information: You are asked to obtain more information about the hardware units to be provided, installation sequence from our project officer who can be contacted as per details hereunder:

Officer: **Mr. Ruben Micallef**

Tel. **23456 342**

or

Email ruben.micallef@databyte.com.mt

RFP deadline: End of day Friday 31st August

Award: Award criteria depend on the reliability of the bidding partner and the most advantageous prices quoted.
